

EXECUTIVE REPORT

Western Canadian Regional Representatives
Irfan Kherani & Kimberly Williams
April 2014 • SAGM



I. EXECUTIVE SUMMARY AND RESPONSIBILITIES:

The Western Regional Representatives serve as liaisons between the five Western Canadian medical schools (University of British Columbia, University of Alberta, University of Calgary, University of Saskatchewan, and University of Manitoba) and the CFMS Executive. Communication has been facilitated through a monthly teleconference, where we relay pertinent updates from the CFMS to member schools and foster inter-school communication and collaboration.

In parallel to our primary objective of representation, we have been active participants within the CFMS Executive. We continue to execute and develop initiatives in accordance with our Strategic Plan. Projects under development include an analysis of MSPR documents, organization of teleconferences and meetings of the Presidents' Roundtable and the Western Canadian Presidents, the creation of a research arm for the Canadian Federation of Medical Students (CFMS) and the creation of a Terms of Reference for the Presidents Roundtable. In addition, this report highlights interim efforts to establish closer ties between Western Canadian Student Medical Societies, develop resources for the CFMS when conducting research, helping to coordinate the CFMS Blood Drive and sitting on the newly formed Education Committee.

II. ACTIVITIES

Meetings Attended:

Date	Meeting	Location
November 3	Western Canadian Presidents Meeting	Teleconference
November 5	Accreditation Meeting with CACMS Representatives	Teleconference
December 8	Western Canadian Presidents Meeting	Teleconference
December 8	Presidents Round Table	Teleconference
January 10-12	CFMS Winter Executive Meeting	Teleconference
February 8	Western Canadian Presidents Meeting	Teleconference
February 8	Presidents Round Table	Teleconference
February 9	Education Committee	Teleconference
February 15	MSPR Committee	Teleconference
March	Executive Teleconference	Teleconference
April 6	Presidents Round Table	Teleconference
April 6	Western Canadian Presidents Meeting	Teleconference

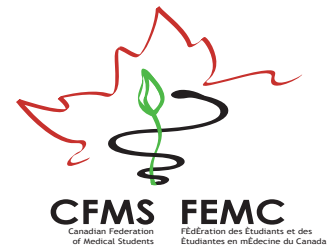
III. INTERM PROGRESS REPORT:

Western Regional Teleconferences:

We hosted individual teleconferences with each Western Canadian medical school at the beginning of our term in October/November 2013. Fostering communication between member schools and the CFMS was highlighted as our position's most important goal. Additional topics that emerged from our discussion included ways of uniting western

EXECUTIVE REPORT

*Western Canadian Regional Representatives
Irfan Kherani & Kimberly Williams
April 2014 • SAGM*



Canadian medical schools, collecting feedback on accreditation standards, and conflicting dates for the AGM and IceBowl.

Dates for our monthly Western Regional Teleconference were established at the beginning of the 2012/13 term. To date, we have hosted three teleconferences with the next one planned for April 6, 2014. These have been well attended by Presidents and/or VP Externals of respective member schools, CFMS Representatives, and some CFMS executive members. These forums serve as an invaluable opportunity to engage our student membership, and have encouraged information sharing and collaboration on a multitude of projects and issues.

Presidents' Roundtable and Teleconference:

We have hosted three Medical Society Presidents teleconferences since AGM 2013. We will continue by hosting the face-to-face meeting, which will take place at SAGM. Coordination of the Roundtable and planning is underway. At our November teleconference we had a fruitful discussion on accreditations standards. Meetings in December and February have provided opportunities for information sharing around topics as diverse as distributive medical education and access to Up-to-Date. In order to formalize the Presidents Roundtable, a formal Terms of Reference for a nascent CFMS Medical Society Presidents Committee (MCP) has been drafted. Feedback has been gathered from the CFMS Executive and after receiving feedback from the Medical Society Presidents, we hope to present the Terms of Reference as part of a resolution at SGM 2014.

MSPR Project:

Multiple iterations of the Medical Student Performance Record (MSPR) Project have been passed on between Western Regional Representatives. A preliminary analysis of individual school MSPRs was conducted in 2010/2011, however the document was deemed to have a number of inaccuracies. As an ex-officio member of the Education Committee, the Western Representatives is coordinating a re-collection of all MSPR documents from across the country in order to summarize what presently exists. The findings will drive the establishment of validated recommendations for the MSPR moving forwards.

CFMS Annual General Review:

The Western Representatives coordinated the writing of the main feature article for the CFMS Annual Review. We interviewed Dr. James Talbot the Chief Medical Officer of Health in Alberta. This article has been written and will be featured in the annual review. In addition, the Western Representatives also submitted a short article summarizing the process of uniting the Western schools.

Education Committee:

The Western Regional Representatives have been instrumental in helping to establish the CFMS Education Committee acting as both an ex-officio member and Vice-Chair. Our first project worked as part of the nominations committee to appoint the committee from applications across the country. Our second project, the largest of the year, gathered formal written feedback from across the country via the Presidents Roundtable, the CFMS Executive and the Education Committee to generate a set of recommendations for the standards reformatting project of the Committee

EXECUTIVE REPORT

*Western Canadian Regional Representatives
Irfan Kherani & Kimberly Williams
April 2014 • SAGM*



on the Accreditation of Canadian Medical Schools (CACMS) in conjunction with the Liaison Committee on Medical Education. Recommendations were formally sent to the Secretary of CACMS with positive response. Follow-up letters have also been sent on behalf of all medical students in Canada. Finally, in addition to the above-mentioned MSPR project, the Western Representatives are also tasked with drafting the Terms of Reference for this nascent committee. The draft document will be prepared over the summer with hopes of passing its associated resolution at AGM 2014.

Nominations Committee:

In collaboration with other CFMS Executive Team Members, applications for travel awards, various positions and national officers were reviewed.

Research Arm:

A proposal was drafted and given to the executive at their winter meeting where it was discussed. We have been given permission to start to put this proposal into place in hopes of having a research arm started by AGM in September 2014.

Blood Drive:

We have been in contact with the National Blood Drive coordinator to ensure open communication and facilitation of these yearly activities. We are looking into solutions to having further involvement of Quebec schools (in particular McGill).

IV. FUTURE GOALS

We will continue to prioritize our objectives for the remainder of our term as Western Regional Reps according to the needs of the Western Region and the CFMS executive. Our main objective for the year remains to establish consistent communication and collaboration with the western medical schools we represent to the CFMS executive. WE are still looking for sources of funding to ensure each school has a representative at the Western Canadian Associate Dean's Meeting being held in October 2014 in Edmonton, Alberta. In addition to our continued work on the projects detailed above, we intend to put into place a research arm and plan for the CFMS, which will be discussed at the AGM in September 2014.

We look forward to the developments of SGM 2014! Once again we are always open to your comments and suggestions. Please feel free to contact us at any time at western@cfms.org

Kindest Regards,

Kimberly Golding Williams & Irfan Nizarali Kherani
Western Canadian Representatives